

JOB DESCRIPTION

POSITION NAME :

CTTC CONSTRUCTION AREA MANAGER

RESPONSIBLE TO (upper hierarchy level) :

CMA Construction Director

RESPONSIBLE FOR (lower hierarchy level) :

Nuclear Buildings construction team

KEY DUTIES AND RESPONSIBILITIES :

The Key duties and responsibilities of the Construction Area Manager are:

- Takes direction from and interacts directly with:
 - the CMA Construction Director on transverse actions
 - the CTTC Project Delivery Manager on actions for Tokamak Complex
 - Develops and secures key installation sequences, and a 1 year look ahead strategy based on best forecast, and demonstrates to IO stakeholders
 - liaises with the preparation team leader in order to get CWP's / IWP's in good time for installation
 - liaises with lead planner in the preparation of coordination
 - Liaises with other Construction Area Managers to develop consistent methods, and handles interface issues.
- Manages the site construction team :
 - Ensures that the team prioritises safety and embeds a safety culture within the Construction team
 - Clarifies and explains the role of each member, and monitors the work load of the construction team
- the construction area manager will manage all construction contractors activities in his area
- Manage contractors scope of work through to Mechanical completion, through management of completions and quality activities
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- Liaises with the Project Controls group to ensure project accurate reporting according to Project rhythm
- Liaises with the Contracts management group to ensure contractors are respecting KPIs
- Liaises with the CMA Site Material manager to ensure that contractor material ROS dates are agreed and incorporated into the SPMat database
- Identifies and manages site risk through mitigation strategies, in coordination with Contract administrators / Manager
- Ensures the construction team are producing daily and weekly construction project management reports to cover all of the site activities
- Contributes to the development of completions/QC planning and execution
- Focus on delivery, value for money and value creation activities

SPECIFIC SKILLS (software, certification etc.) :

The Construction Area Manager is a key role. Essential skills include:

- >15 years (Senior) of major international (multi- $\$$ bn) EPC/EPC(m) experience in construction manager roles (4)
- 5 years' experience in the nuclear industry – desirable (2)
- Experience of mentoring local staff to take construction management positions (2)
- Leading and embedding a safety culture within the team (4)
- Must have construction project management skills (3)
- Fluent in English, with additional French preferred. (4)
- Excellent communication and interpersonal skills along with creative solution and problem solving skills (4)

GENERAL SKILLS (Key personality) :

- Ability to take direction from senior management (3) and develop proactivity as well
- Ability to provide expert advice to a variety of stakeholders (4)
- Ability to responsibly manage change in a pressurised environment (4)
- Commercially astute (3) and able to cope with Customer complex organization
- Multi-culturally aware (3)
- Delivery driven (3)
- Technically capable (4)

EDUCATION AND/OR ADDITIONAL TRAINING :

Basic Background (diploma required + additional training needed) :

- Bachelor degree in a related discipline
- PMP qualification or equivalent

Level of General Experience required :

Junior (< 7 years) Established (7 – 15 years) **Senior (> 15 years)**

Level of Nuclear Experience required :

No experience Junior (<2 years) **Established (2 – 5 years)** **Senior (> 5years)**

To be reported in front of each skills requested for Specific skills and General skills :

Specific skills (certification, training etc)	0 - No Knowledge or capability
	1 - Some knowledge but limited capability. Requires supervision to apply
	2 - Basic capability and experience. Unsupervised action limited to medium complexity tasks
	3 - Significant skills/knowledge; Can act independently and provide a level of technical advice to others
	4 - Extensive skills/knowledge; Capable of advising others fully and deciding policy

Général skills : Key personality	0 - No Knowledge or capability
	1 - Some knowledge but limited capability.
	2 - Basic capability and experience.
	3 - Significant skills/knowledge;
	4 - Extensive skills/knowledge;